

30 October 2023

Dear Parent/Carer

**Enquire Department Celebration Assembly – Spielberg, Kahlo, Parks & Hawking**

We are pleased to cordially invite you to Enquire Department Celebration Assembly. An assembly is being held as an opportunity for class groups to share the wonderful work, achievements and experiences of our pupils from over the course of the term.

The assembly specific to your child, is as follows:

**Wednesday 6 December arriving at 1.15pm for a 1.30pm assembly (assembly will end at 2.30pm)**

Unfortunately, as space is limited, and in order to comply with Fire Safety regulations, we will need to ensure that we do not exceed the maximum number of persons allowed in the classroom, therefore places will be limited to 2 adults per child. As these celebrations are within the classroom, we are unable to accommodate siblings at this event, sorry. Please may we remind you that mobile phones cannot be used in school, if there is a reason that you need your mobile, please speak with the class teacher.

Please complete the booking form below should you wish to attend the assembly. If you are attending the assembly, you can take your child home at 2.30pm but please ensure to indicate your intention on the booking form below and let your class teacher know. If your child travels on KCC Home/School transport, please also let your transport provider know that you are taking your child.

We very much look forward to seeing you should you be able to attend.

Yours faithfully

*Sue David*

Sue David  
Assistant Principal for Enquire Department

Let's Celebrate!



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Ms Angela Howe, BA Hons, NPQSL  
Principal

**Enquire Department Celebration Assembly – Spielberg, Kahlo, Parks & Hawking**

I **WILL / WILL NOT** be attending the celebration assembly on Wednesday 6 December at 1.15pm.

I **WILL / WILL NOT** be taking my child home at 2.30pm.

I would like to reserve ..... spaces (maximum 2 adults per pupil – we are unable to accommodate siblings)

Child's Name ..... Class .....

Signature: ..... Date: .....  
Parent/Carer Signature