Meadowfield School
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Ms Angela Howe, BA Hons, NPQSL
Principal

30 October 2023

Dear Parent/Carer

<u>Enquire Department Celebration Assembly – Nightingale and Peacock</u>

We are pleased to cordially invite you to Enquire Department Celebration Assembly. An assembly is being held as an opportunity for class groups to share the wonderful work, achievements and experiences of our pupils from over the course of the term.

The assembly specific to your child, is as follows:

Thursday 7th December arriving at 1.15pm for a 1.30pm assembly (assembly will end at 2.30pm)

Unfortunately, as space is limited, and in order to comply with Fire Safety regulations, we will need to ensure that we do not exceed the maximum number of persons allowed in the classroom, therefore places will be limited to 2 adults per child. As these celebrations are within the classroom, we are unable to accommodate siblings at this event, sorry. Please may we remind you that mobile phones cannot be used in school, if there is a reason that you need your mobile, please speak with the class teacher.

Please complete the booking form should you wish to attend the assembly. If you are attending the assembly, you can take your child home after but please ensure to indicate your intention on the booking form and let your class teacher know.

We very much look forward to seeing you should you be able to attend.

Yours faithfully

Sue David

Sue David
Assistant Principal for Enquire Department

Enquire Department Celebration Assembly – Nightingale and Peacock

I **WILL / WIILL NOT** be attending the Christmas Celebration Assembly on:

Thursday 7ᵗʰ December arriving at 1.15pm for a 1.30pm

I would like to reserve ……………….. spaces (Maximum of 2 adults per child)

I **WILL / WIILL NOT** be taking my child home after the assembly.

Child's Name …………………………………………..   Class …………………………………………

Signature: ……………………………………………….   Date: …………………………………………
            Parent/Carer Signature