



MIDAS Centre
Meadowfield School
Swanstree Avenue
Sittingbourne
Kent
ME10 4NL
Tel 01795 477788

MIDAS Centre - Conditions of Hire

The use of facilities at the MIDAS Centre is permitted only upon the following conditions:

1. Applications for hire should be made to the MIDAS Centre Co-ordinator, Meadowfield School, Swanstree Avenue, Sittingbourne, Kent ME10 4NL. Tel: 01795 477788 Fax: 01795 477771 E-mail: midas@meadowfield.kent.sch.uk
2. The person submitting the application form is deemed to be "the hirer" and will be responsible for the observance of the conditions and ensuring order.
3. The Centre premises are not licensed for gaming for the purposes of Section 13 of the Finance Act 1966.
4. The MIDAS Centre cannot be held liable for any accident or injury to persons using the Centre's premises or third parties involved, in accordance with these Conditions of Hire. Insurance is the responsibility of the hirer making this booking as follows:
 - Commercial Hirers are required to make their own Public Liability Insurance arrangements (£5,000,000 minimum limit per claim) and must keep in place the necessary insurance and provide proof that this insurance is in place.

Non-commercial hirers, who do not have their own Public Liability Insurance must purchase the KCC Hirers Liability Policy at a cost of 3.15% of the room hire.
5. The Centre reserves the right to refuse permission for use of the premises without giving a reason. The Centre reserves the right to cancel any permission to use premises at any time for any reason the Centre shall deem necessary or if it requires the premises for another purpose, or if any damage has been caused to the premises or there have been any breaches of law. No compensation shall be paid to the hirer or any other person for the cancellation. Any fees paid will normally be returned unless the cancellation is due to damage.
6. Cancellation charges are applicable: 2-4 weeks 30% of room hire, 3 days to 2 weeks 50% of room hire, less than 3 days 100% of room hire.
7. Right of access to all parts of the Centre premises at all times is reserved to the Centre facilities only. **Hirers and delegates are not permitted access to any other part of the School.**

8. No alterations to the electrical installations may be made. No alteration to the furnishings may be made without permission from the Centre.
9. The MIDAS Centre Co-ordinator/other named person is the authorised representative of the Centre and s/he is empowered to enforce the conditions of hire and to refuse entry to or require persons to leave the premises.
10. Hirers will confine the numbers and type of persons present during the hiring to those specified in the agreement. In particular, hirers will neither use nor move any equipment or furniture not specified in the agreement.
11. Hirers will use only those parts of the premises and facilities specified in the agreement.
12. Hirers will be responsible for the behaviour of those present and for ensuring that activities and persons present do not cause a nuisance.
13. Hirers will notify the Centre in writing, addressed to the MIDAS Centre Co-ordinator, immediately after the letting of any incident, damage or other proceeding that occurred during the letting.
14. Smoking is not allowed on the Meadowfield School site.

Meadowfield Inclusion Development And Support