



Meadowfield School
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Miss Jill M. Palmer BSc, MA, MA, NPQH
Executive Principal

Dear Parents and Carers

We are delighted to let you know that Sunny Bank Primary School, will be open tomorrow to all children as planned.

As a reminder from our previous communication, we have vacated the original building almost completely and are just using our new buildings from this point forward.

There will, of course be some changes and we have posted a video on our Meadowfield YouTube site, <https://youtu.be/d0quTsgGP9A> (please copy and paste the link into your web browser and the video will automatically play) which you can show the children prior to their return to school tomorrow, so that they are aware of what to do and where to go. Sunny Bank School have also posted a video on their Facebook page.

Aspen and Willow classes have been moved into the Sunny Bank School new main building. Parents will come through the same entrance as before (front gates) and head across the playground to their new classes and can be collected from the outside area, outside their classrooms.

The main reception has been relocated to a new extension in the original building. To access the main reception please use the front gate as normal and you will see the main office clearly sign posted.

As we are adapting to this new normal at Sunny Bank, please can I ask that parents support the school as much as possible. The side gates, will be open from 08:30 and 08:45 to help accommodate this and to minimise disruption in an already busy office. Until the gate entry buzzer system, located in the old school office has been moved, anyone needing to access the school will need to ring the mobile number as signposted on the front gates.

As I am sure you will appreciate, we will not have access to the dining hall and kitchen. We have organised for school dinners to be cooked at a local school and delivered daily in readiness for lunchtime, so that our children can still have a hot meal. We have tables on part of the playground for when the weather is good and we have space in classrooms for children to eat when the weather is not so good. We are working closely with the school and will communicate the daily options as soon as we are able to.

Our staff, children and community are resilient and when children return to school tomorrow, it will be business as usual. We have worked hard to ensure that this transition will be as smooth as possible. I am sure that there will be further adaptations that we will all need to make to ensure that this is a success for our children, as this way of working becomes our new normal for a while.

If you have any questions, please do contact the school office.

Thank you in advance, as always, for your support as partners in our children's education.

Warmest wishes, your faithfully

Jill Palmer
Executive Principal