Meadowfield School
Swanstree Avenue
Sittingbourne
Kent ME10 4NL

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E: office@meadowfield.kent.sch.uk

Ms Angela Howe, BA Hons, NPQSL
Principal

29th October 2025

Dear Parents/Carers

Re: Christmas Dinner – Main Site (Swanstree Avenue) & 6th Form (Ufton Lane)

We are inviting all pupils to join us for Christmas dinner on **Wednesday 17th December 2025**. The dinner will be a traditional Christmas dinner with all the trimmings. *Menu on reverse*.

If your child already has a school dinner, they will receive their Christmas lunchtime meal in the usual way and you should pay for it in the usual way too (CaterLink Site). If your child is entitled to free school meals there is no cost. This applies to any child currently in Reception, Yr.1 and Yr.2 and any child who is eligible for free school meal funding.

If your child is usually packed lunch, and is not entitled to free school meals, but would like to join in with our Christmas celebration dinner, the cost per child is £3.48.

To book a meal for your child, we are asking all parents/carers to complete the form, regardless of if you need to pay, to give us accurate numbers of who will be taking a Christmas Dinner. Please book your child's dinner by **Friday 5th December**.

If you pay for school diners and you have not already set up your account with Caterlink, please contact the school office via office@meadowfield.kent.sch.uk who will be happy to help you set up your account.

Yours faithfully

Angela Howe
Principal

----------Please return to the School Office----------

Christmas Dinner Wednesday 17th December 2025

My child **WILL / WILL NOT** participate in Christmas Dinner on the 17th December 2025.

Please indicate if your child is:

UNIVERSAL FREE (Yr. R, Yr.1 & Yr.2) / **FREE SCHOOL MEAL** (FSM) / **PAID MEAL**
Please circle the appropriate option, thank you

Pupil Name: _____ Class: _____

Signature: _____ Date: _____
Parent/Carer

Kent special educational needs trust
Kent & Medway Music Hub Lead School
LPPA Leading Parent Partnership Award

Meadowfield

To inspire and motivate all pupils and staff who learn and work together to aspire to endless possibilities.

Growing Together

Kent special educational needs trust

Kent & Medway Music Hub Lead School

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